



Karen Peterman Consulting, Co. (KPC; <http://www.consultkp.com>) is hoping either hire a part-time bilingual English/Spanish speaking Research Associate or to partner long-term with a bilingual English/Spanish speaking Consultant to help coordinate the company's evaluation, capacity-building and professional community-building activities. Ideal candidates will have a flexible schedule and be able to make a three-year commitment. Job responsibilities will include tasks such both project and data management, strategic planning, coordinating and assisting with data collection efforts, data analysis and reporting.

The Research Associate or Consultant will collaborate directly with Dr. Peterman and KPC team members, Keshia Martin and Allison Black-Maier, to help lead a collective impact project called the [SEAS Islands Alliance](#). The SEAS Islands Alliance consists of colleagues and students from the US Virgin Islands, Puerto Rico, and Guam. It was designed to engage students who are underrepresented in science in the marine and environmental sciences by illuminating a full career pathway and increasing their sense of belonging to science by connecting them across the three island hubs. KPC is the [backbone organization](#) for this project. The Research Associate or Consultant will lead collaborations with colleagues in Puerto Rico. Some travel will be involved for team meetings to help lead Alliance meetings and to disseminate project results at conferences once pandemic-related travel restrictions are lifted.

Ideal Qualifications:

- Master's degree in social sciences or education, plus three years of experience with evaluation project management
- Understanding of research methods, experience collecting data for multisite projects preferred
- Experience organizing complex projects
- Fluent in English and Spanish; Puerto Rican dialect preferred
- Experience working effectively across diverse cultures and communities
- Experience facilitating groups or leading training activities preferred
- Flexible schedule, with the ability to work 10 hours per week
- Ability to make a three-year commitment to the position
- Comfort with learning/using new software and providing basic support
- Exceptional verbal and written communication skills
- Exceptional eye for detail
- Ability to work independently/with minimal supervision

Colleagues will be paid an hourly rate that is commensurate with experience level, most likely in the range of \$40-\$45/hour for Research Associates who join the staff and \$45-\$60/hour for a Consultant who commits to the team. Research Associates will be provided with \$500 toward creating an ideal home office. Professional development opportunities are provided regularly.

Interested candidates should send a resume/vita and cover letter to consultkppeval@gmail.com. Resumes must be accompanied by a cover letter outlining relevant experience and describing the match between the candidate's background and the specific requirements of the position.